Academic Resource Center Peer Tutors / Fall 2018

ACE Content Tutors (Drop in or by appointment)		Math Tutors (Drop in/appointment)	Writing Tutors (Drop in or by appointment)
American Sign Language Theresa Jacobs **Business** Amina Bleen Eric Ingram Alexis Mason Kelly Mix Dalton Young **CIS & SWE** Chidi Emeh **Exercise Science** Levi Beckholt Ryan Kasprzak **History** Lindsay Gallaugher **Latin** Zachary Ratliffe **Philosophy** Maggie Smith Dalton Young	**Physics** Marissa Wierzbicki **Psychology** Lizzy Bloodsworth **Science (BIO & CHM)** Emma Bergman Zach Fausnaugh Daniel Salmonowicz Ryan Scaduto Cheyenne Story Marissa Wierzbicki **Sociology/Social Work** Breanna Salyer **Spanish** Kelly Mix Marissa Wierzbicki **Theology** Zachary Ratliff Maggie Smith	Ismail Alhindi Paris Bell - chm Cayla Bensman - phy Chidi Emeh - cis Emily Hardman David Kish - ltn Bailey Line Kenneth Pettay Zachary Ratliff – thl, ltn Lindsey Rentzsch **MATH LAB Spangler 206A**	Noah Bland - bus Natalie Blanton Anita Ferguson Lindsay Gallaugher - hst Paige Gmerek Cullen Moore - crj Maggie Smith - thl Maya Steller Erin Upp Larissa Vasquez Molly Wilson **WRITING CENTER Spangler 206B**

CONTENT TUTORING Spangler 207 annex

To make an appointment, go to www.ohiodominican.edu/arc **OR** Email the tutor directly at his/her Ohio Dominican email account	Learning Assistance is offered at no charge to all Ohio Dominican University students.

ACE = Content	The Math Lab	The Write Place
Spangler 207 annex	Spangler 206A	Spangler 206B
academicresourcecenter@ohiodominican.edu	mathlab@ohiodominican.edu	writeplace@ohiodominican.edu
www.ohiodominican.edu/arc/ace	www.ohiodominican.edu/arc/mathlab	www.ohiodominican.edu/arc/writeplace
Appointment and Drop-in hours:	**Appointment and Drop-in hours:**	**Appointment and Drop-in hours:**
See *Current Schedule* Online NOTE: The schedule indicates the specialty of each tutor To make an appointment, use TutorTrac online	See *Current Schedule* Online NOTE: The schedule indicates the specialty of each tutor	See *Current Schedule* Online

Guidelines for working with all Academic Resource Center tutors

- Work on your own first – rework your notes, (re)read the textbook, look at online tutorials
- Be specific with your questions – it's hard to help a student who overgeneralizes, for example:
  - "I don't understand Chapter 3"
  - "I can't do this problem"
  - "I don't get anything in this class"
- A tutor will **not** assist you with take-home quizzes or test questions.
- Plan ahead – avoid last-minute rushing – make an appointment (see below)

How to make an appointment using TutorTrac

Go to http://tutortrac.ohiodominican.edu or go to the Academic Resource Center web page (http://www.ohiodominican.edu/arc) and click on the "TutorTrac" link on the middle of the page.

Sign into TutorTrac using your **ODU username and password**.

1. On the left side, under "Student Options," click on "**Search Availability…**"
2. From the drop down menu on the left-hand side of the page, **choose the Center** you wish to visit: **ACE** (content tutoring), **WRITING**, or **MATH**.
3. Click the "**Search**" button. TutorTrac automatically searches for the next two weeks.
4. When you find an open time that is convenient for you (highlighted in green), click on it. A new box will open:
   √ Use the drop down arrow by "**Subject**" to choose the course for which you are visiting.
   √ Use the drop down arrow by "**Reason**" to select the reason (most likely "Tutoring").
   √ Click "**Save**" and you are done!
5. **If you have trouble** using TutorTrac, find the tutor's name on the ARC tutor list and email him/her directly for an appointment. (Link is in the sidebar on the ARC website)