

2012-2013 INDEPENDENT Student Special Circumstance Application

Loss of Taxable Social Security

This Special Circumstance Application is designed to aid students with specific situations that are not reflected on the FAFSA. **Before this application is reviewed, verification of the FAFSA must be complete.** Once the verification process is complete, applications are reviewed by a Committee and adjustments are made based on federal and state regulations. *Please note that changes made as a result of this application may or may not result in additional aid.* Decisions of the Committee are final.

STUDENT INFORMATION

Instructions:

- 1. Complete the 2012-2013 INDEPENDENT Verification Worksheet.
- 2. Request and submit a copy of your and your spouses' 2011 IRS Tax Return Transcript.
- 3. Complete and sign this Special Circumstance Application and turn in any supporting documents required to verify special circumstance including a personal statement.
- 4. Submit forms and documentation <u>at the same time</u> by fax, mail, or in person to the Financial Aid Office.
- 5. **Allow a minimum of 2 weeks for processing.** You will be notified by mail once a decision has been made.

Student's Full Name	ODU Student ID Number
Student Phone Number (Including Area Code)	Student Daytime Phone Number
REASON FOR FILING – Loss of Taxable Social Security Bend	efits
Date funds were reduced or ceased:	
 Indicate the amount and frequency (weekly, monthly) social change: 	l security WAS being received prior to the
 Indicate the amount and frequency (weekly, monthly) social applicable): 	l security IS currently being received (if
 Required Documentation: Letter from Social Security Adm benefits is to occur AND a statement showing how much your reduction. 	<u> </u>
PERSONAL STATEMENT	
 Attach a personal statement to this application explaining th 	ne details of your specific situation.
I certify all information included with this form is true and complet additional documents may be requested to verify my circumstance(
Student's Signature:	Date: