



MBA GRADUATE ADMISSION APPLICATION CHECK LIST

- Admission Criteria** - Applicants must have or will have completed a baccalaureate degree from a regionally accredited institution and submit their final university transcripts with their graduate degree date by the time they enter the program of study. Undergraduate cumulative GPA of a 3.0/4.0 or higher will be recommended for admission. Applicants with GPA's lower than 3.0 may be considered for conditional admission. It is expected that students entering the MBA program will have a basic understanding of quantitative thinking and of the fundamental business process of economics, accounting, finance, and statistics. For those students whose transcripts are deficient in these areas, coursework will be required.
- Application** - Please complete the Application for Graduate Admission and return it to the Ohio Dominican University Office of Graduate Admissions with your non-refundable \$25 application fee. Payment can be made in the form of a check or money order made payable to Ohio Dominican University. Also, be sure you sign the back page of the application where indicated.
- Official Transcripts** - After you have completed the application, please have your official college transcripts mailed directly to the Ohio Dominican University Office of Graduate Admissions. If you have attended more than one college or university, an official transcript is required from each.
- Recommendations** - Please forward three (3) completed recommendation forms attached with three (3) recommendation letters from individuals who can address your academic potential. At least one reference should be academic. If you find you need additional forms, please feel free to contact the Office of Graduation Admissions or you may download additional forms from the Ohio Dominican University graduate website. *(non-degree seeking students are exempt from this requirement)*
- Application Essay** - Applicants will submit a 2-3 page (500-750 words) essay. Graduates of the ODU MBA program must be able to respond critically, ethically, and logically to problems facing their respective organizations and society. Using an example of a business problem in your organization or any global economic or business problem, explain how a decision maker may seek to resolve the problem. Your explanation must address the ethical ramifications of the decision for an organization and for society. *(non-degree seeking students are exempt from this requirement)*