

Academic Resource Center Peer Tutors / Spring 2015

<u>ACE Content Tutors</u> (By Appointment Only)		<u>Math Tutors</u> (Drop in Only)	<u>Writing Tutors</u> (Drop in or by appointment)
<p style="text-align: center;">American Sign Language Jill Brandenburg</p> <p style="text-align: center;">Business Michael Lilly (ACT/FIN) Ntiri Nyarko (ECN) Brianna Reder (ACT/FIN)</p> <p style="text-align: center;">Biology Jill Brandenburg Nathan Davis Luke Howard</p> <p style="text-align: center;">Chemistry Kacee Hockenberry Brendan Walburn (O Chem) Julia Weaver</p> <p style="text-align: center;">Criminal Justice Megan Winslow</p> <p style="text-align: center;">Exercise Science Luke Howard Kacee Hockenberry</p>	<p style="text-align: center;">History Kelly Cooley</p> <p style="text-align: center;">Latin Chris Hubbard</p> <p style="text-align: center;">Philosophy Kelly Cooley Chris Hubbard</p> <p style="text-align: center;">Physics Ryan Vonderhaar</p> <p style="text-align: center;">Psychology Carmen Snyder</p> <p style="text-align: center;">Sociology Alisha McFalls Megan Winslow</p> <p style="text-align: center;">Spanish Taylor Brady Elem Miranda</p> <p style="text-align: center;">Theology Kelly Cooley Chris Hubbard</p>	<p style="text-align: center;">Kelsey Albanese Katie Bachman Patrick Ferguson Chris Hubbard Hayley Knostman Courtney Kozak Kethryn Mattingly Danielle Misencik Emily Pearson Jacob Smith Rachael Torey Katie Williams</p> <p style="text-align: center;">MATH LAB Spangler 206A</p>	<p style="text-align: center;">Ellie Asher Jessica Bardin Luke Carothers Breyona Colley Kayla Cook Sara Dorsten Hannah Frank Tori Leader Alexis Schneider Julia Suyak</p> <p style="text-align: center;">WRITING CENTER Spangler 206B</p>
<p>To make an appointment, go to www.ohiodominican.edu/arc</p> <p style="text-align: center;">OR</p> <p>Email the tutor directly at his/her Ohio Dominican email account</p>			<p>***Peer Learning Assistance is offered at no charge to all Ohio Dominican University students***</p>

Questions about *Writing*?

Questions about *Math*?

Questions about *Content or Strategies*?

Contact *Allen Williams* SLC 204 251-4510 williams4@ohiodominican.edu

Contact *Stephanie Jones* SLC 205 253-3619 jones10@ohiodominican.edu

Contact *Amy Spencer* SLC 207 251-4511 spencera@ohiodominican.edu

ACE = Content	The Math Lab	The Write Place
Spangler 207 annex	Spangler 206A	Spangler 206B
academicresourcecenter@ohiodominican.edu	mathlab@ohiodominican.edu	writeplace@ohiodominican.edu
www.ohiodominican.edu/arc/ace	www.ohiodominican.edu/arc/mathlab	www.ohiodominican.edu/arc/writeplace
By Appointment Only	Drop-in hours:	Appointment and Drop-in hours:
To make an appointment, use Tutor Trac online To request alternative availability, email the tutor directly	<i>Monday & Wednesday</i> 10:00 AM – 9:00 PM <i>Tuesday</i> 10:00 AM - NOON; 1:00PM–9:00 PM <i>Thursday</i> 10 – NOON; 1 – 2PM; 6-9 PM <i>Friday</i> 10:00 AM – 2:00 PM	<i>Monday – Thursday</i> 10:00 AM – 9:00 PM <i>Friday</i> 10:00 AM – 3:00 PM <i>Sunday</i> 6:00 PM – 9:00 PM

Guidelines for working with all Academic Resource Center tutors

- Work on your own first – rework your notes, (re)read the textbook, look at online tutorials
- Be specific with your questions – It’s hard to help a student who overgeneralizes, for example:
 - “I don’t understand Chapter 3”
 - “I can’t do this problem”
 - “I don’t get anything in this class”
- A tutor will **not** assist you with take-home quizzes or test questions.
- Plan ahead – avoid last-minute rushing – make an appointment (see below)

How to make an appointment using TutorTrac

Go to <http://tutortrac.ohiodominican.edu> or go to the Academic Resource Center web page (<http://www.ohiodominican.edu/arc>) and click on the “TutorTrac” link on the middle of the page.

Sign into TutorTrac using your **ODU username and password**.

1. On the left side, under “Student Options,” click on “**Search Availability...**”
2. From the drop down menu on the left-hand side of the page, **choose the Center** you wish to visit: **ACE** (content tutoring) or **WRITING**. (No appointments for the Math Lab, just drop in.)
3. Click the “**Search**” button. TutorTrac automatically searches for the next two weeks.
4. When you find an open time that is convenient for you (highlighted in green), click on it. A new box will open:
 - √ Use the drop down arrow by “**Subject**” to choose the course for which you are visiting.
 - √ Use the drop down arrow by “**Reason**” to select the reason (most likely “Tutoring”).
 - √ Click “**Save**” and you are done!
5. **If you have trouble** using Tutor Trac, find the tutor’s name on the ARC tutor list and email him/her directly for an appointment. (Link is in the sidebar on the ARC website)