

# How to Search LexisNexis™ Academic News, Business, Legal



Ohio Dominican University Library

## What is LexisNexis Academic?

LexisNexis Academic covers a wide variety of United States and worldwide news sources, along with specialized sources in business and legal areas.

### *News*

LexisNexis supplies full text of over 350 newspapers, 300 magazines, and 600 newsletters from around the world. Many of the major sources are available on the day of publication, such as the *New York Times*, the *Washington Post*, *USA Today*, and the *Columbus Dispatch*.

### *Business*

LexisNexis provides full-text business and financial news sources, many available on the day of publication. Additionally, company information, market research, industry reports, and SEC filings are also available.

### *Legal*

In addition to full-text legal news sources and law reviews, LexisNexis provides federal and state court decisions, federal and state codes and regulations, international legal material, patent information, and legal directories. In addition to actual cases, LexisNexis also provides *Shepard's*® Citations for U.S. Supreme court cases.

## Connecting to the database

- Use your web software to connect to the ODU Library homepage:

<http://www.ohiodominican.edu/library>

- From the library's homepage, follow these links:  
“Articles in Databases” → “L-M” → “LexisNexis Academic”

## Searching in LexisNexis Academic

LexisNexis provides different search forms depending on the type of search you are conducting. LexisNexis will take you to the preferred search form for the area you are searching in. There are three types of searches:

- *Guided Search*: This search prompts you to enter information to find the exact results you need.
- *Basic Search or Quick Search*: A simple search in pre-defined areas, but does not allow the flexibility of the guided search.
- *Other searches*: For example, parties in a court case, a company name or ticker symbol, or other specific information.

## A. Keyword Searching

Here are some tips on how to enter terms into the search forms:

Search function	Explanation	Examples
Phrase searching	Entering multiple terms in a single search box will search for those specific words in that specific order.	<b>washington university</b> : finds articles with Washington University, George Washington University, and Central Washington University, but <b>not</b> the University of Washington or Washington State University.
AND	Using AND between two terms will retrieve only articles that contain both search terms.	<b>affirmative action AND Ohio</b> : finds only articles that contain both the phrase "affirmative action" and "Ohio" in any order.
OR	Using OR between two terms will retrieve articles that contain at least one of the terms you are looking for.	<b>doctor OR physician</b> : finds articles that contain at least one of the two terms.
AND NOT	Using AND NOT between two terms will retrieve articles that contain the first search term but do not contain the second.	<b>Clinton AND NOT Hillary</b> : finds articles that contain the word "Clinton" but do not contain the word "Hillary"
!	Use ! to replace an unlimited number of letters following a word root.	<b>litigat!</b> : finds all variants on the root such as litigator, litigation, litigate, litigated, litigating, etc.
*	Use * to replace a single letter anywhere in a word. Can be used multiple times.	<b>wom*n</b> : finds woman and women. <b>bank***</b> : finds words with up to three letters after the root. In this case, the search would retrieve articles with banker and banking, but not bankrupt.
CAPS ALLCAPS NOCAPS	LexisNexis ignores capitals entered in the search fields. To force it to recognize capitals these commands must be used: Use CAPS to require any number of capital letters, ALLCAPS to require that all letters be capitalized, or NOCAPS to require that no letters be capitalized. Enclose the search term in parentheses.	<b>CAPS (king)</b> : finds articles with "King" as a name or title, but not ones that reference "king" as a noun (i.e. "king of late night television"). <b>ALLCAPS (AIDS)</b> : finds articles about AIDS but not articles about learning aids. <b>NOCAPS (baker)</b> : finds articles that reference bakers, but not articles that reference the name "Baker."

For more information, click on "Tips" at the top of the search form, or see the descriptions of News, Business, and Legal searches below.

### Do you need to search a certain newspaper, magazine, or other source?

Click on "Sources" at the top of the page, then enter the name of the source you want to search (e.g., *The Columbus Dispatch*).

Once you have found the source, click "Search this title" and LexisNexis will automatically create a search form to search that specific source.

Search Terms: irag

FOCUS™  Search Within Results

Jump to Documents 1-25

Document List Expanded List KWIC Full

Documents 1 - 25 of 928. next >>

Tag for delivery: Clear

Sorted by Date | Sort by: Relevance

1. [Xinhua world news summary at 1610 GMT, May 6](#), Xinhua General News Service, May 7, 2005 Saturday, 12:30 PM EST, WORLD NEWS, 472 words
2. [UK: Australian Crosby plays his role in Tory revival](#), AAP NEWSFEED, May 6, 2005, Friday, 12:38 PM Eastern Time, International News, 455 words
3. [Highlights of the AAP world wire at 18:00 May 6](#), AAP NEWSFEED, May 6, 2005, Friday, 9:31 AM Eastern Time, International News, 829 words

## B. Search Results

### 1. Viewing results

- **Document list (Default)**  
Shows document title with basic identifying information such as source and date. Use this display to see a large number of results at once.
- **Expanded list**  
Same as document list, but includes the search terms in context of about 5 words. Use this display if the document titles shown in the document list are unhelpful in determining if an article is useful.
- **KWIC**  
Stands for “KeyWord In Context.” Displays each result with the search term showed in context in the article (usually about 20 words). Use this display to see each result with your search term highlighted.
- **Full**  
Displays each individual complete article. Use this display to read the articles you found.

### 2. Sorting results

- **Sort by date (Default)**  
Arranges results with most recent dates first, then alphabetically by source.
- **Sort by relevance**  
Ranks results based on frequency, weight, and placement of the search terms in the document.

## C. Modifying the search

If you find more articles than you need, LexisNexis provides two ways to narrow your search.

### 1. FOCUS (Search within results)

The FOCUS function allows you to search an additional term within the results that you already have. Enter your new search term in the “FOCUS” text entry box and click on “Search within results.”

### 2. Edit search

Clicking on the “Edit search” link returns you to your original search. You can then alter the original search to narrow your results. Here are some tips:

- *Narrow your search by using AND with an additional search term.*  
For example, if a search on “automotive industry” returned too many results, try “automotive industry AND United States.”
- *Narrow your search to specific publications.* Click on “source list” and mark the boxes next to the publications that would most likely contain the information you need.
- *Narrow your search by date.* Select a date range from the pull-down menu, or enter specific dates in the boxes provided.

## D. Printing, Saving, and E-Mailing

To print or save:

1. Click on the “Print” button.
2. Click “Display Document”
3. Choose “Print” or “Save as” from your web browser’s “File” menu.

To e-mail:

1. Click on the “E-mail” button.
2. Enter the e-mail address you wish to send the document to.
3. Optionally, add a note to the e-mail.

LexisNexis is a registered trademark of the LexisNexis Group, a division of Reed Elsevier, Inc.

# How to Search LexisNexis™ Academic News



Ohio Dominican University Library

The **Guided News Search** takes you through 5 steps:

1. *Select a news category*  
For assistance in selecting a news category, see the table on the next page.
2. *Select a news source*  
News sources available depend on the news category selected. For assistance in selecting a news source, see the table on the next page.
3. *Enter search terms*  
Enter your search terms in the boxes provided. If you use more than one box, use the drop-down list of connectors in front of the second and third box. LexisNexis automatically searches in the headline, lead paragraph, and index terms of each document. Other selections include searching the headline alone, captions for images and tables, the full text of the documents, or author name.
4. *Narrow to a specific date range*  
LexisNexis allows you to search within a specific date range. You can choose from preset date ranges on the pull-down menu, or you can specify a range. You can enter the date in any format.
5. *Search this publication title(s)*  
LexisNexis allows you to search within specific publications. You can enter a specific publication in the box provided (i.e. “New York Times”). You can also click on the “Source List” link next to the news source pull-down menu. On the list of sources, mark the check box next to the sources you wish to search, and then click the “Paste to search” button at the top or bottom of the page. This will return you to the search form with your selected sources already entered into the box.

Quick News Search **Guided News Search** Tips

Step One: Select a news category -- Entry Required  
Select a News Category

Step Two: Select a news source -- Entry Required  
All Available Documents [Source List](#)

Step Three: Enter search terms -- Entry Required  
[ ] in [ ]  
and [ ] in [ ]  
and [ ] in [ ]

Step Four: Narrow to a specific date range -- Optional  
 Previous six months  
 From: [ ] To: [ ]

Step Five: Search this publication title(s) -- Optional  
[ ] **Search** **Clear Form**

LexisNexis is a registered trademark of the LexisNexis Group, a division of Reed Elsevier, Inc.

## Guided News Search: Categories and sources

Category	News Source	Description
<b>General News</b>	Major Papers	More than 50 leading newspapers from the U.S. and around the world, including <i>The New York Times</i> and <i>The Washington Post</i> .
	Magazines & Journals	More than 300 magazines and journals; both general and special interest.
	Newsletters	More than 650 newsletters covering legal, corporate, and governmental issues.
	Abstracts	Abstracts from more than 200 news, business, and financial publications
	Policy Papers	Over 400 policy papers providing perspectives on current issues.
	Time Incorporated Publications	Two-year rolling archive of Time publications, including <i>Fortune</i> and <i>Time Magazine</i> .
	Tribune Newspapers	Six-month rolling archive of <i>The Los Angeles Times</i> , <i>Baltimore Sun</i> , <i>Hartford Courant</i> , <i>Morning Call</i> , and <i>Newsday</i> (New York, NY)
<b>Today's News</b>	Today's Selected News Sources	Provides same day news for over 70 daily, English language news sources
<b>U.S. News</b>	Midwest Regional Sources	Regional or local publications from or covering Illinois, Iowa, Indiana, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota & Wisconsin.
	Northeast Regional Sources	Regional or local publications from or covering Connecticut, Delaware, Maine, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island & Vermont.
	Southeast Regional Sources	Regional or local publications from or covering Alabama, Arkansas, District of Columbia, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, South Carolina, Tennessee, Virginia & West Virginia.
	Western Regional Sources	Regional or local publications from or covering these states: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oklahoma, Oregon, Texas, Utah, Washington & Wyoming.
	State News Sources	News sources originating from specific states.
<b>World News</b>	North/South America News Sources	Cover to cover news sources where more than 60% of the stories from the sources pertain to Canada or Central or South America as well as selected stories about Canada or Central or South America from other news sources.
	European News Sources	Cover to cover news sources where more than 60% of the stories from the sources pertain to Europe as well as selected stories about Europe from other news sources.
	Asia/Pacific News Sources	Cover to cover news sources where more than 60% of the stories from the sources pertain to Asia or the Pacific Rim as well as selected stories about this region from other news sources.
	Middle East/Africa News Sources	Cover to cover news sources where more than 60% of the stories from the sources pertain to the Middle East or Africa as well as selected stories about the Middle East or Africa from other news sources.
<b>News Wires</b>	All available wire reports	Wire services, updated many times daily, including the Associated Press
<b>News Transcripts</b>	All Transcripts	Broadcast transcripts from major television and radio networks.
	Major Network Transcripts	Transcripts from major network news programs, including ABC, CBS, CNBC, CNN, Fox News Network, National Public Radio, and NBC
	Burrelle's	Transcripts (transcribed by Burrelle's Information Services) of a number of nationally syndicated programs, including "Rush Limbaugh" and "The Oprah Winfrey Show."
	Newshour with Jim Lehrer	Transcripts of "The NewsHour with Jim Lehrer," a one-hour newscast distributed by the Public Broadcasting Company.
	Nightly Business Report	Transcripts of the Nightly Business Report, a nationally televised source of business information.
	Official Kremlin Intl News Broadcasts	Same day, English translations of verbatim transcripts of Russian television newscasts as well as press conferences and speeches by Russian leaders.
	Political Transcripts	Includes transcripts of selected Congressional committee hearings and press briefings from the White House, State, Justice, and Defense departments.
<b>Arts &amp; Sports</b>	Book, Movie, Music & Play Reviews	Book, movie, music, and play reviews selected from a number of sources, including <i>Daily Variety</i> , <i>Kirkus Reviews</i> , and <i>salon.com</i>
	Entertainment News	News stories pertaining to the entertainment industry from over 100 publications.
	Sports News	Sports related news sources and selected sports stories from other news sources.
	Knight Ridder/Tribune News	Selected full-text articles from more than 100 newspapers and magazines throughout the U.S. from two of the most prestigious media companies in the country—Knight Ridder, Inc. and Tribune Co.
<b>Non-English Language News</b>	Dutch, French, German, Italian, and Spanish Language News.	News sources in the selected language.
<b>Business News</b>	Business & Finance	Business and finance news sources and selected business and finance stories from major Newspapers.
	Industry News	A variety of industry and trade sources on over fifty industries.
	Mergers & Acquisitions	Selected stories from major U.S. and international newspapers, business journals and business wires on corporate mergers and acquisitions.
	Knight Ridder/Tribune News	Selected full-text articles from more than 100 newspapers and magazines throughout the U.S. from two of the most prestigious media companies in the country—Knight Ridder, Inc. and Tribune Co.
<b>Legal News</b>	Legal News	More than 300 legal newspapers, magazines, and newsletters.
<b>University News</b>	Chronicle of Higher Education	Weekly newspaper for the academic world.
	University Wire	Collection of more than 400 college newspapers from across the U.S.
<b>Medical News</b>	Medical and Health News	More than 100 medical and health related publications.

This table adapted from LexisNexis Academic User Guide at <http://www.lexisnexis.com/academic/1univ/acad/LexisNexisAcademicUserGuide.pdf>, June 3, 2005.

*LexisNexis is a registered trademark of the LexisNexis Group, a division of Reed Elsevier, Inc.*

# How to Search LexisNexis™ Academic Business



Ohio Dominican University Library

## A. News

### 1. Business News

Searches the “Business News” category in the guided news search. See the “News” section above.

### 2. Industry and Market News

Search by keyword in pre-defined market and industry areas (see table below). You may also narrow your search by date. Sources are general business publications and trade publications for each industry or market area.

Industry and market areas	
Aerospace, defense, and aviation	Environment and natural resources
Agriculture, fishing, and tobacco	Food and beverage
Apparel and textiles	Insurance
Arts and entertainment	Library/information services
Automotive and transportation	Leisure
Banking	Manufacturing and engineering
Biotechnology	Medical and health
Broadcasting and publication	Paper and packaging
Chemicals, plastics and rubber	Pharmaceuticals and cosmetics
Computer and telecommunication	Real estate
Construction, metals, and architecture	Distribution, retail, and wholesale trade
Consumer goods	Science and instrumentation
Electrical/Electronics	Sporting
Energy and utility	Travel, hospitality, and leisure

## B. Company information

### 1. Company financial reports

- Search for companies by:
  - Name
  - Ticker symbol
- Narrow your search by:
  - Company sales
  - Company revenue
  - Company assets
  - State
  - Date
- Sources are:
  - Disclosure reports filed with the SEC
  - Annual reports from 1972-1995
  - Stock reports

### 2. Company profiles

- Search for companies by:
  - Name
  - Ticker Symbol
  - SIC number
- Narrow your search by:
  - Number of employees
  - Revenue
  - State
  - Country
  - Date
- Sources are:
  - Bankruptcy reports
  - Hoover’s Company and Industry Reports
  - International company reports drawn from numerous sources
  - Standard and Poor’s Corporate Descriptions
  - U.S. Public company information
  - U.S. Private company information

3. *Compare companies*

- Select companies to compare based on:
  - Sales
  - Income
  - Number of employees
  - Location

*(To search for a particular city you need to combine the city and state with “AND”. For example, if you wanted to search for companies in Columbus, you would have to enter “Columbus AND Ohio.”)*

- Source is Hoover’s Company Reports.

4. *SEC Filings*

- Searches SEC filings by:
  - Company name
  - SIC number
  - Ticker symbol
- Coverage varies depending on the filing searched, and not all filings are up to date. Check “About this title” from the “Source list” page for details.

**C. Directories**

LexisNexis provides several business directories. All are searchable by keyword, and all except for NAICS-SIC can be narrowed by date. On the search form, select the directory you want to search from the pull-down source menu.

Source	Description
Federal Business Opportunities	Announcements of proposed Government procurements, contract awards, subcontracting leads, sales of Government property and foreign business opportunities.
NAICS-SIC Directory	Lists of industry classifications that cover both the SIC and NAICS systems. Search category or code. Find and compare SIC and NAICS codes.
The American Marketplace	Provides marketing analysis based upon government statistics.
World Business Opportunities	Information on business and investment opportunities around the world including government contracts, procurement proposals, investment projects, potential investors and potential customers.

# How to Search LexisNexis™ Academic Legal



Ohio Dominican University Library

## A. Secondary Literature

- *News*. Searches the “Legal News” category in the guided news search. See the “News” section above.
- *Law Reviews*. Covers over 600 Law Reviews from around the country. Search by keyword and narrow by date using the basic search, or use the guided search for more options.

## B. Case Law

- *Get a Case*  
This is the easiest way to find a particular case in LexisNexis. Searches all case law available in LexisNexis. Search by party name, or by citation.
- *Federal and State Case Law*  
Search Federal and State case law by keyword. You must select the court in which the cases were heard.
- *Area of law by topic*  
LexisNexis allows you to search for cases within pre-defined areas of law:

Area	Description
Corporate Law	Combined federal and state case law related to corporation law subject matters
Criminal Law	Selected criminal material for all case law from various federal courts.
Cyberlaw	Selected cases from U.S. federal courts relating to computer and cyberspace law, including Year 2000 issues, public domain disputes and questions on jurisdiction, computer industry cases and intellectual property issues.
Education Law	Selected Education law cases from the U.S. Supreme Court, the U.S. Courts of Appeal, all U.S. Federal District Courts, and from the state courts of all fifty states and the District of Columbia.
Environmental Law	Final decisions related to environmental law issues from Federal Courts.
Family Law	Federal case law involving family law issues
Health Law	Selected federal health cases.
Immigration Law	Selected federal case law relating to immigration.
International Law	Selected federal cases and orders related to international law
International Trade	Selected federal cases and orders related to international trade
Labor Law	Selected labor case law from various federal courts.
Public Health & Welfare	Federal case law related to Social Security.

- *Shepard's® for U.S. Supreme Court Cases*  
*Shepard's®* provides prior and appellate history, citing cases, and editorial analysis of U.S. Supreme Court Cases dating back to 1789. For a complete description of how to use *Shepard's®*, use the following link:  
[http://support.lexis-nexis.com/academic/record.asp?ArticleID=au\\_shepards](http://support.lexis-nexis.com/academic/record.asp?ArticleID=au_shepards)

*Shepard's* is a registered trademark of the LexisNexis Group, a division of Reed Elsevier, Inc.

*LexisNexis* is a registered trademark of the LexisNexis Group, a division of Reed Elsevier, Inc.

### C. Codes and Regulations

Search Federal and State codes, regulations, and tax law information by keyword.

Topic	Source	Description
Federal Code	U.S Code	Includes all laws of a general and permanent nature, as enacted by the United States Congress.
	Federal Court Rules	The Federal Rules annotated from the United States Code Service.
	U.S. Constitution	The Constitution of the United States.
Federal Regulations	Federal Register	Contains the full text of all documents that are published in the Federal Register. The Federal Register (FR) is the official vehicle for making the regulations and legal notices issued by the federal agencies and departments available to the public.
	Code of Federal Regulations	Full text of all titles from the Code of Federal Regulations (CFR).
	Federal Acquisition Regulations	The Federal Acquisition Regulation System is established for the codification and publication of uniform policies and procedures for acquisition.
	U.S. Attorney General Opinions	Officially-reported opinions issued by the U.S. Attorney General and the Office of Legal Counsel.
State Code	Advance Legislative Service	All laws enacted during a legislative session.
	Code	State statutory code
	Constitution	Text of the state constitution
	Court Rules	Rules for all state courts
	State Attorneys General Opinions	Opinions from the offices of the State Attorney General
Tax Law	ABA Tax Lawyer	Includes authoritative articles and analysis of legislation, decisions, developments and trends in the area of taxation of interest to the legal practitioner
	AICPA Tax Adviser	Contains full length articles discussing the most current and up-to-date tax information of importance to AICPA Tax Division members and to others interested in current trends in taxation
	Combined State Attorney General Tax Opinions	All tax opinions written by the Attorneys General from the 50 states
	Department of Labor Letter Opinions	Advisory opinions and information letters from the U.S. Department of Labor Welfare Benefit Programs.
	Federal Tax Cases	All available federal tax case law.
	Internal Revenue Bulletin/Cumulative Bulletin	Selected documents found in the Internal Revenue Bulletin.
	Internal Revenue Code	Contains the Internal Revenue Code of the United States of America as published by The Research Institute of America.
	IRS Actions & Memoranda - GCM/AOD/TM	Combined file of memos from the IRS including General Counsel Memorandas, Actions on Decisions, and Technical Memoranda.
	Law Reviews	Selected law review articles relating to tax law.
	Practical Tax Lawyer	Concise, practice-oriented articles to assist lawyers with all aspects of tax law.
	Private Letter Rulings/Tax Advice Memoranda	Each Private Letter Ruling is a determination from the Internal Revenue Service regarding a tax issue from a taxpayer.
	State Tax Cases	State tax case law for all 50 States plus the District of Columbia and the U.S. Virgin Islands and all ALR annotations
	Tax Analysts Daily Tax News	Includes Tax Notes Today, Worldwide Tax Daily and State Tax Daily.
	Tax Analysts Journals	Tax Analysts' Exempt Organization Tax Review, Insurance Tax Review, Letter Ruling Review, Natural Resources Tax Review, State Tax Notes Magazine, Tax Notes International Magazine, Tax Practice and Controversies Magazine and Tax Notes Weekly Magazine
Treasury Regulations	selected documents from the Code of Federal Regulations and the Federal Register	

#### **D. International Legal Materials**

Search by keyword through Canadian, European Union, and United Kingdom Commonwealth legal materials.

<b>Topic</b>	<b>Sources</b>
Canadian Legislative Materials	Canada Federal Legislation (including Consolidated Statutes & Consolidated Regulations)
Canadian Statutes & Regulations	Statutes and Regulations of Canada, Alberta, British Columbia, and Ontario
EU Law (CELEX)	European Union law
Commonwealth and Foreign Nations	Commonwealth and Foreign Nations Case Law, digests, report, treaties and international agreements including Canada, Ireland, Australia, Mexico, GATT, Hong Kong, UK, South Africa

#### **E. Patent Research**

Search U.S. patents from 1971-present by keyword and narrow your search by date. Search all patents, or narrow your search to design, plant, or utility patents. Or search by patent number or U.S. classification number. LexisNexis also provides the U.S. Manual of Classification for patents.

#### **F. Directories**

- *Martindale-Hubbell<sup>®</sup> Law Directory*  
Retrieve information on practicing lawyers and law firms by various criteria. Search for the lawyer or firm's name and narrow your search by city, county, state, country, area of practice, and language.
- *Martindale-Hubbell<sup>®</sup> Law School Directory*  
Retrieve information about Law Schools in the United States including background information, faculty, and courses taught. Narrow your search by faculty biographical information (such as name, alma mater, etc.) and by additional keywords (such as course titles, areas of law).

#### **Further Assistance**

LexisNexis provides online assistance in conducting legal research in the Knowledge Base, accessible through the "Help" link at the top right of the page.

#### **Two resources that are especially helpful:**

"How do I read a case citation?" at:

[http://support.lexisnexis.com/academic/record.asp?ArticleID=Academic\\_legal\\_readcitation](http://support.lexisnexis.com/academic/record.asp?ArticleID=Academic_legal_readcitation)

Legal glossary at:

[http://support.lexisnexis.com/academic/record.asp?ArticleID=Academic\\_legal\\_glossary](http://support.lexisnexis.com/academic/record.asp?ArticleID=Academic_legal_glossary)