ODU Library Catalog’s Limit & Sort Options

Learn to Focus on Exactly What you Need!

Start...
Know your Options

This brief tutorial is designed to introduce you to many of the limit and sort options in the ODU Library Catalog.

You will learn what your advanced limit and sort options are and how best to use them.
Where to get your Options

Go to the ODU Library home page and click on Books and More:

This will take you to the ODU Library Catalog and the Advance Search Options.

Use Advance Search to access your options!
A Selection of Options

Click on each of the advanced limit & sorting options available in the ODU Library Catalog to learn more:

- Location
- Publisher
- Language
- Material Type
- Year
- Sorting Options

Need Help?
**Option: LOCATION**

Limits search to location where you are most likely to find specific kinds of resources you need.

Location is often used in the ODU Library Catalog to limit to the following:
- Reference Collection for reference works in print
- Juvenile Collection for juvenile materials
- Electronic Resources for online full text or streaming video
Option: Language

Especially useful if you speak and/or read only one or two languages.

Choose English, for example, for just items in English.

You can filter out the other items that you will not be able to read.
Option: Year

Especially useful when you want one of the following:
1. Only current research
2. Research or other materials published during a certain time in history.

Tips:
- Use whole years, e.g., After 2004 and Before 2015
- To focus on one year, e.g., 2014, use the following: After 2013 and Before 2015
Option: PUBLISHER

This is useful if you are looking for any of the following:

1. A specific book or edition by a certain publisher
2. Works from a specific publisher—for example, Oxford University Press, a publisher of scholarly works, if you want to ensure the sources you choose from the catalog are scholarly.
Option: MATERIAL TYPE

Are you looking for just a database, map, journal?

Specify what you are looking for by material type and eliminate the hassle of sifting through unwanted items!
Sorting Options

Sorting by **RELEVANCE** is the default setting of many library catalogs, putting the most relevant items first in your search results.

Sorting by **TITLE** helps if you know what title you are looking for. You can then browse through an alphabetical list quickly.

Sorting by **DATE** will enable you to review the most current literature first.
Need help along the way?

Need help using the ODU Library or OhioLINK Library Catalogs? Librarians can assist!

- Ask a Librarian
- (614) 251-4754
- Toll-free (888) 681-8044
- refdesk@ohiodominican.edu