

How to Search the ODU Library Catalog

Why Use the ODU Library Catalog?

Use our catalog to find what we own, including: books, videos, DVDs, audiotapes, software, and the titles of the print and online newspapers, journals and magazines to which we subscribe. Do not use it to search for articles—use a Research Database to find journal, magazine, and newspaper articles on various topics.

Step 1. Connect to the Library's Catalog

- From the library's home page (www.ohiodominican.edu/library), click on [ODU Library Catalog](#)
- **OR** Using your Web browser, go directly to: <http://library.ohiodominican.edu>

Step 2. Start Your Search

Keyword Search

1. Use a Keyword search to perform a broad search for your topic words.
2. Type in the word(s) that describe your topic. Use quotation marks around a phrase.

Example:

- impressionism
- “global warming”

3. Use OR to expand your search by searching for any term listed and use AND to narrow it by searching for all terms listed.

Example:

- woman or women
- acid and rain (same as typing: acid rain)

4. Use an asterisk * to search for various endings of your words.

Example:

- medic* (will find: medical, medically, medicine, medicines, medicinal)

Author Search

1. Use an Author search to search for a name of a person or an organization.
2. Type the author's last name first. Include all, part, or none of the first name.

Example:

- atwood, margaret
- vatican council

Title Search

1. Use a Title search when you know the first words of or the full title of an item—EXCEPT for titles of articles. (Do **not** use the ODU Library Catalog for journal article titles—use the library databases.)
2. Type as much of the title as you know in exact order starting with the first title word.

Example:

- one hundred years of
- journal of banking

Step 3. Limit and Sort Your Search

You can limit and sort your search using one of two methods:

1. At the beginning of your search, select
2. In the middle of your search, select



You can LIMIT your search by:	Example:
Language	English
Material Type	audiovisuals
Publisher	Wiley
Where item is located	Main Stacks
Year After	1990
Year Before	1999

Step 4. Find Your Item on the ODU Library's Shelves

Author Baldwin, James, 1924-
Title Go tell it on the mountain.
Imprint New York Dial Press [c1953]


LOCATION	CALL NUMBER	STATUS
Main Stacks (3 rd /Top Floor)	<u>823 B181g</u>	AVAILABLE

↑
 This is the library location for this item.

↑
 This is a Call Number.
 Items are shelved in Call Number order, ranging from 000s to 999s.

↑
 This indicates if an item has been checked out by another patron already.
 "AVAILABLE" - The item should be on the shelf.
 "DUE DATE" - The item has been borrowed by another person.

Step 5. Continue Your Search using the OhioLINK Library Catalog

- The OhioLINK catalog provides access to over 80 college and university libraries in Ohio.
- You can use the **OhioLINK** button at the top of your list of items to transfer your search into the OhioLINK catalog. 
- After you find an item in OhioLINK, use the **REQUEST THIS ITEM** link to have the item sent to any OhioLINK library, including ODU, for pickup.

For more information, see the "How to Search the OhioLINK Library Catalog" guide.